



TYGERBERG PHOTOGRAPHIC SOCIETY HOUSE RULES

1. MEETINGS:

- A competition meeting is to be held on the fourth Wednesday of every month, January to November, at a place decided upon by the Committee. (No meeting in December).
- Although it is left up to the committee to decide on the format of these meetings, they should endeavour to appoint at least one evaluator at each meeting or, subject to committee decisions, a panel of accredited/JAP trained members may be asked to serve on a judging panel.
- Additional meeting shall be held with emphasis on equipping and training. Members must be notified of available dates for such meetings.

2. MEMBERSHIP FEES:

- The executive committee shall advise the AGM annually about fees payable for membership.
- Pensioners, fulltime students and scholars qualify for a reduced fee as determined by the committee.
- Membership fees are due at the first meeting of the year in January. Members who have not paid by the March meeting will not be allowed to enter competitions or receive the newsletter until they have paid the fees for the full year. No entrance fee will be charged.
- Membership fees for the year 2018 will be R250 per person.
- New members joining after 1 July will pay a fee calculated at R25.00 per remaining month of the year.

3. MONTHLY COMPETITIONS:

3.1. DIVISIONS:

Members will be able to enter both Prints and Projected Images for evaluation in each month's meeting.

3.2. ENTRIES:

- Digital and print entries for each month's competition shall be uploaded in the

prescribed fashion and time onto an Internet website recommended and approved by the committee.

- Images shall be correctly downsized. (see 3.6)
- A photograph/image evaluated at a previous meeting may not be re-submitted for evaluation with the exception of the conversion from colour to monochrome or vice versa.
- Only images taken since the 1st of October when the set-subjects were announced to November of the year, in which the competition is run, may be submitted for evaluation in the set-subject category.
- Digital as well as Print entries shall be uploaded seven days prior to the Competition date.

3.3. GRADES:

Members will be divided into 1 Star, 2 Star, 3 Star, 4 Star, 5 Star, Master and Grand Master categories according to their level of skill.

3.4. NUMBER OF ENTRIES:

Each member may enter four images at a given competition evening.

- All four entries may not be in the same category (Set or Open)
- All four entries may not be of the same medium (Digital or Print)
- A maximum of 2 images per medium in Open category
- A maximum of 1 image per medium in Set-Subject category
(The Photovault system will enforce these rules)

Possible combinations of entries:

| Medium | | Category | | |
|---------|---|-------------|---|---|
| Print | 3 | Open | 2 | 2 |
| | | Set-Subject | 1 | 1 |
| Digital | 1 | Open | 1 | 0 |
| | | Set-Subject | 0 | 1 |

| | | | | | |
|---------|---|-------------|---|---|---|
| Print | 2 | Open | 1 | 2 | 1 |
| | | Set-Subject | 1 | 0 | 1 |
| Digital | 2 | Open | 2 | 1 | 1 |
| | | Set-Subject | 0 | 1 | 1 |

| | | | | |
|---------|---|-------------|---|---|
| Print | 1 | Open | 1 | 0 |
| | | Set-Subject | 0 | 1 |
| Digital | 3 | Open | 2 | 2 |
| | | Set-Subject | 1 | 1 |

3.5. PRESENTATION:

- Prints should not be framed or blocked but be mounted on firm backing material (for easy display and to prevent damage during handling).
- Prints must also be uploaded digitally, according to the same prescribed rules. (see 3.6)
- The correct orientation should be indicated by the word 'top' or with an arrow pointing towards the top edge, on the back of the mount.
- Prints can be on any medium (paper, canvas, etc.) as long as it is mounted on firm backing material. No framed or blocked print is allowed.
- The minimum size of a print (without the mount) should be 20cm x 25cm (8" x 10").
- The maximum acceptable size of a print (without the mount) is 30cm x 42cm and including the mount is 40cm x 55cm (16" x 20").

3.6 PRESENTATION OF DIGITAL IMAGES:

- Resize images to a maximum dimension of 1920 (width) and 1080 (height).
- Images must be in a jpg format with a sRGB colour space.
- Images should not exceed 2 Mb in size.
- Name the file by giving it an appropriate title. Photo Vault will do the rest. Prints that are to be uploaded shall be named in the same way as Digital Images.
- Members must ensure that the Photovault title given to prints must correspond with the Entry card.
- The software used for displaying the images is *IrfanView*, which is freeware and may be downloaded from www.irfanview.com.

3.7. EVALUATION:

- Each entry will be awarded points out of 30 by using “Evaluation Criteria” as a guideline and be evaluated without the evaluator knowing the entrant’s grade.
- If the Software does not make provision, the title of the photograph will be announced before evaluation, unless the evaluator prefers to evaluate without knowing the title.

3.8. EVALUATION CRITERIA:

- 12 to 16 points: The photographer shows a good standard of technical and a reasonable standard of compositional ability. Comment is required on how the photographer could have improved the photograph -- technically, compositionality and artistically.
- 17 to 20 points: The photographer shows a high standard of technical, a good standard of compositional and a reasonable standard of artistic ability. Comment is required on how the photographer could have improved the photograph - technically, compositionally and artistically.
- 21 to 24 points: The photographer shows a high standard of technical, compositional and artistic ability. Comment is required on how the photographer could have improved the photograph --- technically, compositionally and artistically.
- 25 to 30 points: The photographer shows an excellence in all dimensions --- technically, compositionally and artistically. Comment may be given on how the photographer could have improved the photograph --- or on what makes the photograph worthy of the meritorious award.
- Only photographic material generated by the photographer him or herself may appear on the image.
- No slogans or wording may be added by the author of the image.

3.9. EVALUATION OF SET-SUBJECT ENTRIES:

- Set-Subject Images, even if excellent, should be penalised if they do not pertain to

the Set-Subject.

- 14 points out of 30 will be awarded towards the technical and artistic merit of the image and the rest towards how well the Set-Subject is interpreted.

3.10. AWARDS:

- Depending on the number of points received and the grade of the member, awards will be made on the following scale:

| GRADE | MERIT | GOLD | SILVER | BRONZE | NO |
|---------------------|--------------|-------------|---------------|---------------|------------|
| <u>AWARD</u> | | | | | |
| 1 Star | 28 to 30 | 18 to 27 | 14 to 17 | 10 to 13 | 9 or less |
| 2 Star | 28 to 30 | 22 to 27 | 18 to 21 | 14 to 17 | 13 or less |
| 3 Star | 28 to 30 | 23 to 27 | 20 to 23 | 16 to 19 | 15 or less |
| 4 - 5 Star | 28 to 30 | 24 to 27 | 20 to 24 | 16 to 19 | 15 or less |
| Master | 28 to 30 | 25 to 27 | 20 to 24 | 16 to 19 | 15 or less |
| Grand Master | 28 to 30 | 25 to 27 | 20 to 24 | 16 to 19 | 15 or less |

3.11. PHOTOGRAPHERS' NAMES:

- Names will only be announced after evaluation, for all awards except 'no awards'.
- No attempt shall be made by the photographer to identify him or her before a mark has been allocated.

3.12 GRADING:

- All new members will be deemed to be 1 Star, unless they can prove that they should be in a more advanced grade by the submission of a panel of 10 prints/images to the committee.
- Any applicant, applying to join at level 4 to 5 star MUST submit a panel of 10 images for evaluation prior to being accepted to the club at that level.
- No new member will be accepted as a Master or higher.

3.13. SALON ACCEPTANCES:

- Salon acceptances will count as "salons" for grade advancement purposes only.
- The Responsible Committee member must be notified when an Image obtained a certificate of merit or any higher accolade at any Salon.

3.14. ADVANCEMENT OF GRADE:

There is no time limit on grade advancement and 'gold's' and points are carried forward from year to year, until the member has earned the required number of gold awards and points for advancement.

| | | | |
|------------------|--------------|------------|---|
| 1 Star to | 2 Star | 30 Points | Must include 8 Gold awards |
| 2 Star to | 3 Star | 45 Points | Must include 12 Gold awards |
| 3 Star to | 4 Star | 150 Points | Must include 20 Gold awards + 10 Salon acceptances (a Certificate of merit or higher accolade will serve as 2 salons acceptances) |
| 4 Star to | 5 Star | 150 Points | Must include 35 Gold awards + 30 Salon acceptances (a Certificate of merit or higher accolade will serve as 2 salons acceptances) |
| 5 Star to | Master | 300 Points | Must include 100 Gold awards + 100 Salon acceptances (a Certificate of merit or higher accolade will serve as 2 salons acceptances) |
| Master to | Grand Master | 300 Points | Must include 100 Gold awards + 170 Salon acceptances (a Certificate of merit or higher accolade will serve as 2 salons acceptances) |

- Every 'bronze' awarded during the year will represent 1 point, every 'silver' 2 points, every 'gold' 3 points, every 'merit' 4 points.

4. THE ANNUAL GENERAL MEETING:

- The AGM will be held at the beginning of the October meeting each year.
- At this meeting a panel of adjudicators nominated from TPS will judge the evening.
- Management of the society shall be vested in a committee elected as per the guidelines in the constitution

ELECTION OF THE COMMITTEE MEMBERS

- The new committee shall be elected annually at the AGM
- The committee members shall be elected according to the rules as set out in the constitution
- Members must be nominated and elected for a specific portfolio. Portfolios may be combined or altered at the discretion of the Chairperson.
- Terms of Office:
 - The Committee shall consist of:
 - Chairperson
 - Secretary
 - Treasurer
 - Photovault Co-ordinator
 - Webmaster
 - Newsletter Editor
 - Learn and Share Co-Ordinator

- Outing Co-ordinator
- Visitors & New Members Co-Ordinator
- and one other additional member if so required
- The committee will have the right to co-opt additional members for specific portfolios. These members will not have voting rights.
- The Chairperson, Secretary and Treasurer will be elected for a two-year term. All other committee members will be elected for a one-year term.
- The Chairperson will not serve for more than 3 consecutive years in office
- The Chairperson will nominate a Vice-Chairperson from within the elected committee.
- The term served by the committee will run from the 1st of January to the 31st of December each year.
- The Chairperson shall table an Annual Report while the Treasurer shall table a financial report for the past year.

5. AWARDS:

5.1. PHOTOGRAPHER OF THE YEAR:

- This award is based on the HIGHEST total score for all images judged at monthly meetings in each section. (Print and Digital)
- The members with the highest total points in both divisions, irrespective of grades, at the end of the year will qualify for the 'Photographer of the Year award.

5.2. RUNNER-UP OF THE YEAR:

- This award is based on the SECOND HIGHEST total score for all images judged at monthly meetings in both sections. (Print and Digital)
- The member with the second highest total points in both divisions, irrespective of grades, at the end of the year will receive the Runner-up Award.

5.3. IMAGE OF THE YEAR:

- The Image that scores the highest point in either Print or Digital sections at the Western Cape Interclub Competition, will be awarded the image of the year at our Prize giving Function.

5.3. MOST PROMISING BEGINNER:

- Most Promising Beginner - This award can only be awarded to a member who joined during that particular year as a 1 Star photographer.

Certificates will be awarded to:

- Photographer of the Year
- Runner-up of the Year

- Image of the year
 - Most Promising Beginner
- In case of a tie in any of the above, the regional Representative of PSSA shall be asked to appoint the winner(s).

6. INTERCLUBS – Western Cape and PSSA

- All members images from the previous year will be eligible to be chosen by a panel from TPS to represent the club in both sections for the annual Western Cape Interclub Competition each year.
- PSSA Interclub – images will be selected and entered by the committee and interested members at a date as determined by PSSA.
- All images will be evaluated by all interested members at a specific evening set aside for that purpose only.
- No quorum shall be required for this meeting. If insufficient interest is shown by the members, the committee has the right to enter images.
- When the number of images exceed the official quota of the particular competition (according to the rules laid down by the organising committee of the competition), the committee shall make a final evaluation.
- Members, who hold membership at more than one Club/Society, may only have their images entered for the PSSA Inter Club or the Western Cape Interclub, through one of those clubs/Societies of his or her choice.
- Only entries judged between October of the previous year and September of the current year will qualify for selection, or as determined by the host.